

NORTHSTOWE TOWN COUNCIL - FULL COUNCIL (Extraordinary meeting)

MINUTES of the Full Council meeting of Northstowe Town Council
held on Tuesday **18th April 2023** at Pathfinder Primary School, Northstowe.

Members: 15
Quorum: 5 Members.
Present: 7 Members: Cllr Littlemore (Deputy-Mayor); Cllr Delip; Cllr Males; Cllr Panvekar; Cllr Nikoro; Cllr Kinnera (from 19:04); Cllr Susarla (from 19:06).
Town clerk.
Members of the public: none.
Apologies: Cllr Owen (Mayor); Cllr Benedicic; Cllr Bros Sabria; Cllr Castelino; Cllr Greef; Cllr Mgaidia; Cllr Oluwasanya; Cllr Sovago.
Absent: N/A.

The meeting was opened at 19:02 pm. Cllr Littlemore took the Chair.

[NB: The numbering of items has been updated when compared to agenda, but appear in same order]:

01/23-24 APOLOGIES FOR ABSENCE (Standing Item)

To record any apologies for absence received prior to the meeting.

Apologies had been received, and accepted, from: Cllr Benedicic; Cllr Bros Sabria; Cllr Castelino; Cllr Greef; Cllr Mgaidia; Cllr Oluwasanya; Cllr Owen; Cllr Sovago.

02/23-24 DECLARATIONS OF INTEREST (Standing Item)

a) Councillors to declare any pecuniary or personal interest in any items on the agenda.

b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chair if they wish to speak on the matter during public participation.

None were declared.

03/23-24 PUBLIC PARTICIPATION (Standing Item)

a) To adjourn the meeting for up to 15 mins. to allow members of the public, and Councillors declaring a prejudicial interest, to address the meeting in relation to business to be transacted at this meeting.

b) To reconvene the meeting.

There was no member of the public present. The meeting was reconvened.

04/23-24 WARM HUB UPDATES

[Motion from Cllrs Benedicic and Delip on behalf of the Warm Hub Working Group; Motion Paper attached]

[Replacing deferred motion 265/22-23, FC meeting held on 28th March 2023]

1) To receive update from Warm Hub WG on developments since last full council meeting.

Cllr Delip provided an update on the latest developments regarding the Warm Hub, highlighting;

- The funder, Cambridgeshire ACRE, has formally confirmed continuity of the Warm Hub funding until the end of May 2023, with NTC continuing to lead;
- Further activity options are being discussed with a number of community groups involved;

Cllr Kinnera joined the meeting at 19:04 pm.

Cllr Kinnera, further to item 02/23-24, had no declarations of interest to make.

Cllr Susarla joined the meeting at 19:06 pm.

Cllr Susarla, further to item 02/23-24, had no declarations of interest to make.

- In recent correspondence with C. ACRE it has become clear that the Warm Hub name can be changed, as well as a different logo could be created and used, were this to be desired.

- The Northstowe Warm Hub opening times have altered slightly going forward: remain the same for Thu evenings (6 – 8 pm), but on Wed mornings this will be one hour shorter, from 10:30 – 12:30 am. It was observed that, following a decision today, the Warm Hub may need to be advertised more over the next weeks. There were no further questions or observations made.

2) *To approve the addition of Graeme Hodgson, Aparna Nigam, and Cllr Naveen Castelino to the Warm Hub Working Group.*

It was proposed by Cllr Susarla, seconded by Cllr Males and **RESOLVED**, unanimously, **to approve the addition of Graeme Hodgson, Aparna Nigam, and Cllr Naveen Castelino to the Warm Hub Working Group.**

3) *To approve the recommended option for management of the Warm Hub for the months of April & May, as outlined in the motion paper.*

Following a question around insurance and Risk Assessments, the clerk confirmed that the continuation of the Warm Hub continues to fall under the Town Council’s insurance, and that this includes any activities delivered by third parties when aligned with and delivered as part of the Warm Hub offer.

With this it was highlighted that it is important that the Working Group regular checks its overarching Risk Assessment to ensure all activities’ risks are included and covered off and that updates are created where needed, and that third parties’ risk assessments - and where relevant, third parties’ insurance details - are checked and documentation obtained in advance of activities taking place as part of the Warm Hub.

It was proposed by Cllr Delip, seconded by Cllr Males and **RESOLVED**, unanimously, **to approve the recommended option for management of the Warm Hub for the months of April & May, as outlined in the motion paper.**

The **Warm Hub Working Group** was **tasked** to act on risk assessments related to third parties’ involvement, as per aforementioned comments.

4) *To approve the renaming of Warm Hub to Northstowe Community Lounge.*

Cllr Males proposed an amendment to the motion to rename ‘Northstowe Warm Hub’ to ‘Northstowe Community Living Room’. This amendment was not carried.

It was proposed by Cllr Delip, seconded by Cllr Nikoro and **RESOLVED**, with 6 voting for and 1 abstaining, **to approve the renaming of Warm Hub to Northstowe Community Lounge.**

05/23-24 DATES OF NEXT COUNCIL MEETINGS (Standing Item)

To note;

- *Full Council: Tue 25th April 2023, 7-9 PM, Pathfinder Primary School (Main Hall).*

[Finalised motions to be received by 15/04].

- *Annual Meeting of the Town Council: Tue 23rd May 2023, 7-9 PM, Location: TBC.*

[Finalised motions to be received by 13/05].

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Noted.

The meeting was closed at 19:15 pm.

Signed.....

Town Mayor

Date.....