

NORTHSTOWE TOWN COUNCIL - FULL COUNCIL

MINUTES of the **Full Council** meeting of Northstowe Town Council
held on Tuesday **27th JUNE 2023** at Hatton Park Primary School, Longstanton.

Members: 15
Quorum: 5 Members.
Present: 10 Members: Cllr Littlemore (Mayor); Cllr Bros Sabria (Deputy-Mayor); Cllr Benedicic; Cllr Castelino; Cllr Greef; Cllr Kinnera; Cllr Males; Cllr. Sovago; Cllr Delip (from 19:11); Cllr Oluwasanya (from 19:26).
Town Clerk.
Members of the public: 3.
Apologies: Cllr Greef; Cllr Owen; Cllr Panvekar; Cllr Susarla.
Absent: Cllr Nikoro.

The meeting was opened at 19:00 pm. Cllr Littlemore took the Chair.

67/23-24 APOLOGIES FOR ABSENCE (Standing Item)

To record any apologies for absence received prior to the meeting.

Apologies had been received, and accepted, from: Cllr Greef; Cllr Owen; Cllr Panvekar; Cllr Susarla.

68/23-24 DECLARATIONS OF INTEREST (Standing Item)

a) *Councillors to declare any pecuniary or personal interest in any items on the agenda.*

b) *Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chair if they wish to speak on the matter during public participation.*

None were declared.

69/23-24 PUBLIC PARTICIPATION (Standing Item)

a) *To adjourn the meeting for up to 15 mins. to allow members of the public, and Councillors declaring a prejudicial interest, to address the meeting in relation to business to be transacted at this meeting.*

b) *To reconvene the meeting.*

No member of the public wished to speak. The meeting was reconvened.

70/23-24 MINUTES OF PREVIOUS FULL COUNCIL MEETINGS (Standing item)

To approve the minutes of the Annual Meeting of the Town Council meeting of 23rd May 2023 as a true record of the meeting (attached).

It was proposed by Cllr Benedicic, seconded by Cllr Littlemore and **RESOLVED**, with 6 voting for and 2 abstaining, **to approve the minutes of the meeting of 23rd May 2023 as a true record of that meeting.** The Chair signed the minutes.

71/23-24 REPORTS FROM COUNTY AND DISTRICT COUNCIL WARD MEMBERS (Standing Item)

1) *To receive a report from Cambridgeshire C.C. Division Member Cllr F. Thompson (attached).*

Further to the report, Cllr Thompson provided the following updates;

- Further progress is being made into understanding where the delivery robots can and cannot go in Longstanton and Northstowe;
- With a 'Northstowe Foodies' hat on, it was also reported that possible pubs are to be tried out from September onwards in Northstowe – more information to follow.

Noted; no questions were raised.

2) *To receive a report from South Cambs D.C. Ward Member Cllr. N. Warren-Green (attached).*

Further to the report and in response to questions raised by Councillors, Cllr Warren-Green provided the following updates;

- An extension of the four-day work trial is being considered by South Cambs DC, looking currently at how this can be extended to bin men. In response to observations made by a Councillor on the green bins not always being emptied on time lately, Cllr Warren Green agreed to look into this matter.
 - Expected that a decision on 'Making Connections' is to happen before the end of January. A GCP debate is scheduled for 28th June.
- 3) *To receive a report from South Cambs D.C. Ward Member Cllr. T. Bygott (attached).*
It was observed that the report had not yet been received. Noted.

Cllr Delip joined the meeting at 19:11 pm.

72/23-24 REPORT FROM SCDC'S COMMUNITY DEVELOPMENT OFFICERS (Standing Item)

To receive a report from SCDC's Phase 1 and 2 Community Development Officers (attached).

Further to the report, and in response to questions raised by Councillors, Michele Eidevik-Skinner provided the following updates;

- The next Northstowe Community Forum (12th July) is to take place at the Secondary College, the Temporary Community Centre unlikely to be fully ready by then.
- Bovis had stopped work on parcel H5. Cllr Littlemore added that assurance has been given by L&Q that this would not have an impact on their plans for finalising roads for timely adoption across phase 1. Following a suggestion hereto, SCDC agreed to get L&Q to come to the Community Forum and provide an update on progress and next steps.
- Thanks were expressed towards the Community Development Officers for keeping the Community Lounge alive throughout the month of June when the Town Council was unable to lead on this, rebranded in that period as 'Step into Summer'.

73/23-24 NORTHSTOWE DELIVERY GROUP (Standing Item)

1) *To receive minutes of the Northstowe Delivery Group meeting held on 13th April 2023 (attached).*
Noted.

2) *To receive minutes of the Northstowe Delivery Group meeting held on 18th May 2023 (attached).*
Noted.

A question was raised when the Temporary Community Centre is to be opened. The SCDC Community Development Officer highlighted that a lot of work is being done to get everything finalised as soon as possible but that a precise opening data cannot yet be given.

A question was raised regarding an action listed in the minutes of the NDG meeting held in March, around retail options; Cllr Bros Sabria added that the volunteers at the weekly Town Council markets repeatedly get asked about permanent retail facilities. Cllr Littlemore responded, mentioning that retail facilities are being discussed at NDG meetings, and that it seems likely that SCDC is to focus on this once the Temporary Community Centre is up-and-running and SCDC will have submitted their planning application for the Permanent Community Centre.

74/23-24 REPORT FROM TOWN CLERK (Standing Item)

To receive a report from the Clerk on staff activities (period: May 2023) (attached).

In response to a question around staff capacity and time for training, the clerk mentioning that the online portfolio for CiLCA had now been reopened but that the issue of staff capacity remains essentially the same as previously reported, which has resulted in a lack of time available to work on CiLCA. The Deputy Clerk is in the middle of learning about the job, and it is expected that there are also still many months needed to clear the back-log of work which has resulted from the appointment of a Deputy Clerk 10 months later than originally planned.

It was raised by a Councillor that all Council proposals for new activities would need to carefully consider capacity to deliver – whether through staff, volunteers and/or third parties -, to ensure that activities can always be sustained in the long run.

Cllr Oluwasanya joined the meeting at 19:26 pm.

75/23-24 KICKSTART FUND PANEL (Standing Item)

NB: No applications have been received by the Town Council this month.
Noted.

76/23-24 MEETING SCHEDULE

[Item deferred from Full Council meeting 23rd May 2023, item 44/23-24]

To receive and approve an updated meeting schedule of ordinary meetings of the Council and Committees up to and including the next Annual Meeting of the Town Council, setting the dates, times and, where possible, venue (Attached).

It was observed by some Councillors that the updated proposal would work better for them. It was **agreed** that this schedule is now ok.

Cllr Mgaidia **agreed** to look at options for a shared calendar and discuss these with the clerk.

77/23-24 MEMBERSHIP OF COMMITTEES

1) *For information: Cllr Sovago stepped down from the Events and Markets Committee.*

Noted.

2) *To approve for Cllr Castelino and Cllr Nikoro to join the Personnel Committee.*

It was proposed by Cllr Males, seconded by Cllr Mgaidia and **RESOLVED**, unanimously, **to approve for Cllr Castelino and Cllr Nikoro to join the Personnel Committee.**

3) *To approve for Cllr Nikoro to join the Planning Committee.*

It was proposed by Cllr Benedicic, seconded by Cllr Sovago and **RESOLVED**, unanimously, **to approve for Cllr Nikoro to join the Planning Committee.**

4) *To approve for Cllr Nikoro to join the Events and Markets Committee.*

It was proposed by Cllr Mgaidia, seconded by Cllr Delip and **RESOLVED**, unanimously, **to approve for Cllr Nikoro to join the Events and Markets Committee.**

78/23-24 MEMBERSHIP OF WORKING GROUPS

To approve for Cllr Castelino to join the Community Lounge Working Group.

It was proposed by Cllr Oluwasanya, seconded by Cllr Sovago and **RESOLVED**, unanimously, **to approve for Cllr Castelino to join the Community Lounge Working Group.**

79/23-24 MEMBERSHIP OF EXTERNAL BODIES

1) *To approve for Cllr Mgaidia to join to represent NTC on the Phase 1 Open Space Maintenance & Management Steering Group.*

It was proposed by Cllr Sovago, seconded by Cllr Males and **RESOLVED**, unanimously, **for Cllr Mgaidia to represent NTC on the Phase 1 Open Space Maintenance & Management Steering Group.**

[Further to item as deferred at Full Council meeting 23rd May 2023, item 45/23-24(3)(i)]:

2) *To appoint Members to represent the Town Council on the under-mentioned external body:*

- *Homes England - Northstowe Quarterly Meetings.*

It was proposed by Cllr Littlemore, seconded by Cllr Benedicic and **RESOLVED**, unanimously, **to appoint Cllr Benedicic and Cllr Littlemore on the Homes England's Northstowe Quarterly Meetings.**

80/23-24 PLANNING APPLICATIONS

[Item deferred from non-quate Planning Committee meeting 13th June 2023, item 14/23-24(iv)]

NB: Planning applications can be accessed via [South Cambs Planning Portal](#).

1) *S/1419/18/NMA1. Pioneer Park Claudius Walk Northstowe Cambridgeshire. Non-material amendment on application S/1419/18/RM for amendments to the finished levels of the informal MUGA and interface of concrete DUO block walls with existing ground levels.*

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/S/1419/18/NMA1>.

NB: No consultation was requested for this application. A consultation request was approved, with consultation deadline of 28th June provided.

It was noted that new documents had been uploaded onto the online planning portal on 26th June.

A discussion followed where various compliance, safety and regulatory aspects of the planning application were discussed.

It was proposed by Cllr Littlemore, seconded by Cllr Castelino and **RESOLVED**, with 8 voting for and 2 against, **to send in the following comments in response to application S/1419/18/NMA1:**

'The Town Council wishes to ask for information whether the applicant, in support of the application, may have received any reports of accidents that have, or may have, occurred as a consequence of the change of height of the backwall of the informal MUGA as built compared to that as approved in the specifications in the approved application.'

81/23-24 MOBILE PHONE CONTRACTS FOR TOWN CLERK AND DEPUTY CLERK

[Item deferred from Full Council meeting 23rd May 2023, item 60/23-24]

[Attached: Motion Paper; supporting document with additional options for outright purchase considered]

- 1) *To consider the options on the supporting document to purchase mobile phones with Sim monthly contracts for Town Clerk and Deputy Clerk or have a 24-month mobile phone contract, separate accessories package from a different supplier (as per supporting document).*

The clerk answered questions raised on: quotes, explaining that the proposed model should normally future-proof the current staff needs for at least 3-4 years and that outright purchase would therefore be cost-effective over that time period compared with lease options; and on VAT, explaining that VAT can be reclaimed.

- 2) *To approve the purchase of 2 mobile phones, and separate accessories package with Sim monthly contracts as per the recommendations, for the Town Clerk and Deputy Clerk, to be used for business purposes. The recommended brand is an Apple iPhone, with provider either EE or O2 (EE has a better reception).*

It was proposed by Cllr Benedicic, seconded by Cllr Kinnera and **RESOLVED**, unanimously, **to approve the purchase of 2 mobile phones, and separate accessories package with Sim monthly contracts, as per the recommendations, for the Town Clerk and Deputy Clerk, to be used for business purposes.**

82/23-24 CILCA ONLINE PORTFOLIO PAYMENT

To agree to reimburse the Clerk for a £75.00 payment made to SLCC to re-open the online portal for CiLCA online portfolio access, in line with the recommendation made and task set by the [Personnel Committee 31st January 2023, item 30/22-23 \(ii\)](#) (email SLCC shared with Cllrs.). NB: payment to be presented at next Finance and Governance Committee.

It was proposed by Cllr Littlemore, seconded by Cllr Benedicic and **RESOLVED**, unanimously, **to reimburse the Clerk for a £75.00 payment made to SLCC to re-open the online portal for CiLCA online portfolio access.**

83/23-24 SLCC MEMBERSHIP

- 1) *To renew the annual SLCC Membership for the Clerk (period 1st Aug. 2023 – 31st July 2024); costs: £373.00 (shared with Cllrs: email SLCC membership renewal notification; NB: benefits of SLCC Membership are explained at [Membership \(slcc.co.uk\)](http://Membership.slcc.co.uk) - see also attached).*

It was proposed by Cllr Littlemore, seconded by Cllr Sovago and **RESOLVED**, unanimously, **to renew the annual SLCC Membership for the Clerk (period 1st Aug. 2023 – 31st July 2024); costs: £373.**

- 2) *To agree to provide SLCC Membership for the Deputy Clerk [Attached: Motion Paper].*

It was proposed by Cllr Benedicic, seconded by Cllr Delip and **RESOLVED**, unanimously, **to provide SLCC Membership for the Deputy Clerk.**

84/23-24 TEMPORARY OFFICE SPACE HIRE

[Further to Full Council meeting 23rd May 2023, item 58/23-24]

- 1) *Update from the Clerk on office space options, and on future office space in Temporary Community Centre.*

Discussions are ongoing with SCDC, and NTC will be informed when the office space in the Temporary Community Centre can be occupied.

[In line with resolution passed at Full Council meeting 23rd May 2023, item 58/23-24(4)]:

- 2) *To agree for payment, for hire costs of the meeting room in the Longstanton Village Hall, to the Longstanton Village Hall and Recreation Ground Charity of £100 per week from 8th May 2023 onwards until such time as NTC staff can occupy the Temporary Community Centre's office space (email shared with Cllrs.).*

It was proposed by Cllr Littlemore, seconded by Cllr Benedicic and **RESOLVED**, unanimously, **to agree for payment, for hire costs of the meeting room in the Longstanton Village Hall, to the Longstanton Village Hall and Recreation Ground Charity of £100 per week from 8th May 2023 onwards until such time as NTC staff can occupy the Temporary Community Centre's office space.**

85/23-24 FUNDING APPROVAL FOR COMMUNITY LOUNGE

[Motion from: Community Lounge Working Group]

[Attached: Motion Paper; Overview attendees past 2 months; planned activities and volunteers; Hub Budget_Jul-Aug 2023]

- 1) *To receive an update from the Community Lounge Working Group on developments since the extraordinary Full Council meeting held on 18th April 2023.*

Cllr Sovago provided an introduction and update to the work from the Community Lounge Working Group, highlighting that sufficient volunteers have been found to cover sessions in July and August, but that for the period beyond this volunteer availability is likely to be challenging.

- 2) *To approve the recommendation for management of the Community Lounge for Months of July & August, as outlined in the motion paper.*

It was proposed by Cllr Delip, seconded by Cllr Males and **RESOLVED**, unanimously, **to approve the recommendation for management of the Community Lounge for Months of July & August, as outlined in the motion paper.**

- 3) *To receive and approve funding through Cambridgeshire ACRE for Community Lounge activity: 6 hours a week for July and August at the Secondary College and/or Interim Community Building (depending on Availability).*

It was proposed by Cllr Males, seconded by Cllr Delip and **RESOLVED**, unanimously, **to receive and approve funding through Cambridgeshire ACRE for Community Lounge activity: 6 hours a week for July and August at the Secondary College and/or Interim Community Building (depending on Availability).**

[Attached: indicative, draft Budget and activity plan, Sep 23-Mar 24 funding option]

- 4) *To consider for the Northstowe Community Lounge to form part of information being gathered by Cambridgeshire ACRE across South Cambridgeshire Hubs, to feed into a tender specification that SCDC will use to find a provider to facilitate Community Hubs in South Cambridgeshire from September onwards. NB:*

- *Grant budget and activity plan form, attached, have been developed in cooperation between Community Lounge Working Group Members, Cambridgeshire ACRE and Clerk*
- *No guarantee of grant funding can be given at this stage.*
- *Cambridgeshire ACRE would need budget and activity plan submitted by 30th June 2023 at the latest.*

It was proposed by Cllr Littlemore, seconded by Cllr Benedicic and **RESOLVED**, unanimously, **to amend above motion to: 'To consider for the Northstowe Community Lounge to form part of information being gathered by Cambridgeshire ACRE across South Cambridgeshire Hubs, to feed into a tender**

specification that SCDC will use to find a provider to facilitate Community Hubs in South Cambridgeshire from September onwards, **and to provide for submission to Cambridgeshire ACRE.**'

It was proposed by Cllr Littlemore, seconded by Cllr Benedicic and **RESOLVED**, unanimously, **to approve the motion, as amended.**

86/23-24 PARK PLAY

[Item partially deferred – and since amended – from Full Council meeting 23rd May 2023, item 61/23-24]:

- 1) *For information: update on latest developments re: Park Play – recruitment Park Play Leader; Licence Agreement for use of Western Park; expected start date.*

The clerk provided an update, noting that;

- A Park Play Leader has now been recruited and trained up and can normally start somewhere in late August, which would become the start of regular Park Play sessions;
- An agreement with Greenbelt for use of Western Park is being revised, with Park Play having expressed their wish for this to be part of a joint agreement;
- Confirmation is also being sought from Longstanton Parish Council to understand if they would be satisfied with Northstowe TC formally leading on the delivery;
- Park Play has indicated that they are willing to train up more Park Play Leaders and volunteers, were they to be attracted from the community to help out and which would help ensure a session can be delivered each week.

- 2) *To agree to formally lead on Park Play, pending confirmation from Longstanton Parish Council that they are ok with this as well.*

It was proposed by Cllr Benedicic, seconded by Cllr Males and **RESOLVED**, unanimously, **to agree to formally lead on Park Play, pending confirmation from Longstanton Parish Council that they are ok with this as well.**

- 3) *To agree to pay Park Play £5,000 [In line with resolution at Full Council meeting held on [20th December 2022, item 194/22-23](#) and the [associated paper](#)] and to invoice Longstanton Parish Council for £2,500 of this amount, to enable Park Play to pay their chosen Park Play Leader.*

It was proposed by Cllr Benedicic, seconded by Cllr Sovago and **RESOLVED**, unanimously, **to agree to pay Park Play £5,000 and to invoice Longstanton Parish Council for £2,500 of this amount, to enable Park Play to pay their chosen Park Play Leader.**

- 4) *To decide to give the Town Clerk delegated powers to sign, on behalf of the Town Council, a joint licence agreement with Greenbelt, to enable Park Play to be able to use Western Park and so that they can start sessions as soon as possible (NB: draft agreement is being finalised).*

It was proposed by Cllr Littlemore, seconded by Cllr Benedicic and **RESOLVED**, unanimously, **to give the Town Clerk delegated powers to sign on behalf of the Town Council a joint licence agreement with Greenbelt, to enable Park Play to be able to use Western Park and so that they can start sessions as soon as possible.**

The clerk was **tasked** to provide feedback to Park Play for a wish to ensure Park Play will be inclusive for people with disabilities.

87/23-24 MOU FOR MANAGEMENT BOARD FOR PHASE 1 PAVILION

- 1) *To receive an introduction, from Members on the Phase 1 Asset Transfer Opportunities Working Group (Sports Pavilion) and/or Northstowe Delivery Group, to understand the context around the development of an MOU for a proposed Management Board for the Phase 1 Sports Pavilion.*

Cllr Benedicic and Cllr Littlemore highlighted that NTC's aspirations for considering future management of the sports pavilion have not changed, and that being part of the Management Board would, in fact, give the Town Council good insight into day-to-day management of such a facility. The Phase 1 Asset Transfer Working Group will, meanwhile, continue their work in exploring and researching its options.

- 2) *To review a draft MoU for the proposed Management Board for the Phase 1 Sports Pavilion (draft MOU, provided by SCDC, shared with Cllrs; note: confidential at this stage.).*

Noted; no comments were made.

3) *To agree for NTC to commit to the MoU, and agree to bring the Management Board into existence prior to the appointment of any external operator being appointed.*

It was proposed by Cllr Littlemore, seconded by Cllr Benedicic and **RESOLVED**, with 9 voting for and 1 abstaining, **to agree for NTC to commit to the MoU, and agree to bring the Management Board into existence prior to the appointment of any external operator being appointed.**

4) *To decide to give the Town Clerk delegated powers to sign the MOU on behalf of Northstowe Town Council, if no further changes are made to this document that would alter the meaning of the MoU or the Town Council's involvement sought.*

It was proposed by Cllr Littlemore, seconded by Cllr Benedicic and **RESOLVED**, with 9 voting for and 1 abstaining, **to give the Town Clerk delegated powers to sign the MOU on behalf of Northstowe Town Council, if no further changes are made to this document that would alter the meaning of the MoU or the Town Council's involvement sought.**

88/23-24 PILOT MARKET BUSINESS PLAN - UPDATE ON PROGRESS

[Further to resolution passed at Full Council meeting 28th March 2023, item 266/22-23]

To receive a verbal update from the Market Development Working Group on progress made against the implementation of the Pilot Market Business Plan and on issues identified and solutions considered.

Cllr Bros Sabria provided an update, and responses to questions raised, in which the following key points were raised;

- Most traders, many of them stable traders, report that the market has been profitable for them.
- Footfall was good since the weekly market started on 16th April; it has, however, been decreasing in the last few weeks, which may risk business viability for traders if this continues. The Working Group will be looking at possible causes for this and seeing if any changes to e.g. market times may be needed not to lose traders and to keep the market viable.
- The monthly, larger indoor-outdoor markets have not been held since the end of March, due to availability of the primary school ending and lack of a suitable alternative building. The Working Group is looking at options to reinstate this after the summer period and once the Temporary Community Centre is open.
- Volunteer availability to take on market supervision tasks has seen a reduction, and this is likely to become more of an issue with the holiday period coming up. The original plan for recruiting a Market Manager position has not yet been initiated; the Working Group is looking at alternative options and will bring a proposal to the Council for their consideration.
- The Deputy Clerk has, since their start in May, gradually taken on tasks in relation to admin administration.
- A logo competition was held, with several designs received from residents. The Working Group will be bringing a recommendation back to Full Council.
- The Working Group will be working on evaluating the pilot market and bring a proposal back to Full Council in September for consideration, as the six-month pilot is due to end in the middle of October.

89/23-24 STREET NAMING OF THE SOUTHERN ACCESS ROAD WEST

[Motion from Cllr Littlemore; Attached: Motion Paper; Supporting Paper; map]

To consider a request from Homes England to suggest street name(s) that would be associated with the Southern Access Road West.

In a discussion a number of possible themes and names were mentioned, and these will be reported back to Homes England as suggestions for them to consider.

90/23-24 UPDATES ON ITEMS FROM PREVIOUS MEETINGS

i) *Item 57/23-24; Full Council meeting 23rd May 2023 – Update: MoU Temporary Community Centre; information received from SCDC regarding status signatories (email shared with Cllrs.).*

The clerk provided an update, highlighting the correspondence shared with Councillors regarding the status from one of the other signatories following questions hereto raised at the last Full Council meeting, and explained that the Town Council can therefore now be a signatory to this document.

91/23-24 COMMITTEE MEETINGS (Standing Item)

To receive minutes from the following committee meetings held:

- a) *Personnel Committee, 18th April 2023 (attached; status: draft).*
- b) *Events and Markets Committee, 2nd May 2023 (attached; status: draft).*
- c) *Planning Committee, 9th May 2023 (attached; status: draft).*
- d) *Finance and Governance Committee, 16th May 2023 (attached; status: approved).*
- e) *Planning Committee, 13th June 2023 (attached; status: draft).*
- f) *Finance and Governance Committee, 13th June 2023 (attached; status: draft).*

Noted.

92/23-24 WORKING GROUPS (Standing Item)

To receive updates from Working Groups reporting to Full Council (where not already covered under other items on this agenda), from;

- a) *Community Lounge Working Group (lead: Cllr Sovago).*

No further updates.

- b) *Phase 1 Asset Transfer Opportunities Working Group (Sports Pavilion) (lead: Cllr Benedicic).*

No further updates.

- c) *Road Safety Working Group (joint lead: Cllr Sovago and Cllr Susarla).*

Cllr Littlemore provided an update, highlighting that raw data had been downloaded from the speed indicator device at Station Road, and that the battery had been recharged.

93/23-24 UPDATES FROM OUTSIDE BODIES WITH NTC REPRESENTATION (Standing Item) TO UPDATE

To receive minutes and/or updates from attendees, from meetings of outside bodies with official Northstowe TC representation;

- a) *28th March '23: Northstowe Support Partnership - attended by Cllr Males; Clerk (redacted minutes attached; minutes shared with Cllrs).*
- b) *6th Apr. '23: Phase 1 Open Spaces Steering Group – attended by Cllr Mgaidia (minutes attached).*
- c) *19th April '23: Northstowe Faith Strategy Group – no NTC representation (minutes to follow).*
- d) *4th May '23: Phase 1 Open Spaces Steering Group – no NTC representation (minutes attached).*
- e) *10th May: Northstowe Community Networkers – no NTC representation (minutes attached).*
- f) *17th May '23: Northstowe Faith Strategy Group meeting – no NTC representation (minutes to follow).*
- g) *5th June '23: SCDC Parish/Cabinet Liaison – Attended by Cllr Littlemore.*
- h) *1st June '23: Phase 1 Open Spaces Steering Group – attended by Cllr. Sovago (minutes to follow).*
- i) *14th June '23: Northstowe Community Networkers - attended by Cllr Delip and Deputy Clerk (minutes to follow).*
- j) *15th June '23: Northstowe Delivery Group – attended by Cllr Littlemore and Clerk (minutes to follow).*
- k) *21st June '23: Northstowe Faith Strategy Group – minutes to follow.*

Noted.

94/23-24 UPCOMING MEETINGS OUTSIDE BODIES WITH NTC REPRESENTATION (Standing Item)

To note;

- a) *Thu. 29th June '23, 10:00 - 12:00 (virtual): Phase 1 Open Spaces Steering Group.*
- b) *Wed. 5th Jul. '23, 10:30 – 12:30 (in person/virtual): Homes England – Northstowe Quarterly meeting.*
- c) *Wed. 12th Jul. '23, 18:30 – 21:00 (in person): Northstowe Community Forum.*
- d) *Thu. 13th Jul. '23, 11;30 – 12:30 (in person): Northstowe Delivery Group.*
- e) *Mon. 17th Jul. '23, 09:00 – 10:30 (in person): Northstowe Support Partnership.*
- f) *Wed. 19th Jul. '23: 17:30 – 19:00 (virtual): Northstowe Faith Strategy Group.*

Noted.

95/23-24 DATES OF NEXT COUNCIL MEETINGS (Standing Item)

To note;

- *Full Council meeting: Tue 25th July 2023 (7-9 pm); venue: TBC*

NB: For all Council meetings, see www.northstowetowncouncil.gov.uk

Noted.

The meeting was closed at 21:01 pm.

Signed.....

Town Mayor

Date.....