

Northstowe Town Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/10/2021		
	Cash in Hand 01/04/2021		500.00
	ADD Receipts 01/04/2021 - 31/10/2021		100,426.48
			100,926.48
	SUBTRACT Payments 01/04/2021 - 31/10/2021		21,407.21
A	Cash in Hand 31/10/2021 (per Cash Book)		79,519.27
	Cash in hand per Bank Statements		
	Petty Cash 30/09/2021	0.00	
	Unity Trust Current Account 31/10/2021	79,539.27	
			79,539.27
	Less unrepresented payments		20.00
			79,519.27
	Plus unrepresented receipts		
B	Adjusted Bank Balance		79,519.27
	A = B Checks out OK		

Northstowe Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

11 November 2021 (2021 - 2022)

Administration

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Town Clerk Salary		-2,500.00	-2,500.00	42,042.50	9,536.06	32,506.44	30,006.44 (71%)
2 Interim Clerk				3,680.00	8,786.25	-5,106.25	-5,106.25 (-138%)
3 Employer Pension Contributions		500.00	500.00	1,261.28	500.00	761.28	1,261.28 (100%)
4 Employer NIC Contributions		-500.00	-500.00	5,802.02	1,998.40	3,803.62	3,303.62 (56%)
5 Employee Expenses							(N/A)
6 PAYE Software & support				200.00		200.00	200.00 (100%)
7 Staff & Councillor Training				2,500.00	1,630.00	870.00	870.00 (34%)
8 Telephone & Internet				1,000.00	24.00	976.00	976.00 (97%)
9 Data Protection				35.00	35.00		(0%)
10 Office Equipment				300.00		300.00	300.00 (100%)
11 IT Software & Support				350.00		350.00	350.00 (100%)
12 Insurance				500.00	344.74	155.26	155.26 (31%)
13 Annual Subscriptions				800.00	337.00	463.00	463.00 (57%)
14 Office Admin/supplies				300.00	10.10	289.90	289.90 (96%)
15 Chairman Allowance				100.00		100.00	100.00 (100%)
SUB TOTAL		-2,500.00	-2,500.00	58,870.80	23,201.55	35,669.25	33,169.25 (56%)

Communications & PR

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
19 Newsletters & Publications				500.00		500.00	500.00 (100%)
20 Website/email address support				500.00		500.00	500.00 (100%)
21 Recruitment				320.00	195.00	125.00	125.00 (39%)
SUB TOTAL				1,320.00	195.00	1,125.00	1,125.00 (85%)

Community Projects

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
31 Council/Community Events		2,500.00	2,500.00		1,270.00	-1,270.00	1,230.00 (N/A)
SUB TOTAL		2,500.00	2,500.00		1,270.00	-1,270.00	1,230.00 (N/A)

Contingency

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
25 Contingency				500.00	242.32	257.68	257.68 (51%)
SUB TOTAL				500.00	242.32	257.68	257.68 (51%)

Northstowe Town Council
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11 November 2021 (2021 - 2022)

Finance

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16 Audit fees				900.00		900.00	900.00 (100%)
17 Bank Charges				180.00	36.00	144.00	144.00 (80%)
SUB TOTAL				1,080.00	36.00	1,044.00	1,044.00 (96%)

Grants

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
22 Section 137							(N/A)
SUB TOTAL							(N/A)

Highways

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
23 Street Furniture							(N/A)
24 Station Rd Verges (Longstanton)				202.00		202.00	202.00 (100%)
SUB TOTAL				202.00		202.00	202.00 (100%)

Income

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
28 Precept		66,472.80	66,472.80				66,472.80 (N/A)
29 Opening Bank Receipt							(N/A)
30 Longstanton PC Transfer of fund		33,953.68	33,953.68				33,953.68 (N/A)
SUB TOTAL		100,426.48	100,426.48				100,426.48 (N/A)

Legal

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
18 Solicitor/consultants				3,000.00		3,000.00	3,000.00 (100%)
SUB TOTAL				3,000.00		3,000.00	3,000.00 (100%)

Office Services

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
27 Hire of office space/council charr				1,500.00	330.00	1,170.00	1,170.00 (78%)

Northstowe Town Council
Summary of Receipts and Payments
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11 November 2021 (2021 - 2022)

SUB TOTAL		1,500.00	330.00	1,170.00	1,170.00 (78%)
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Summary

NET TOTAL	100,426.48	100,426.48	66,472.80	25,274.87	41,197.93	141,624.41 (213%)
V.A.T.				295.00		
GROSS TOTAL	100,426.48			25,569.87		