

My ref: LVL Review 2023
Date: 2 February 2023
E Mail: planningdc@cambridgeshire.gov.uk



To applicants, agents, consultees
and Parish Councils - in connection
with Cambridgeshire County Council
planning matters

**Place and Sustainability
Planning, Growth and Environment
ALC2613
New Shire Hall
Emery Crescent, Enterprise Campus
Alconbury Weald
PE28 4YE**

Dear Sir/Madam,

Consultation on the proposed 2023 revision of the Local Validation List for planning applications for the County Council's own development and for waste development.

Local planning authorities are required to review their existing local validation lists at least every two years. Local validation lists set out the information that needs to be included with planning applications submitted to Cambridgeshire County Council for its own development and waste development, to enable the planning authority to validate and register the applications. These are in addition to the national requirements, which require for example completion of an application form, certificates and a site location plan. The listing of the supplementary information in the guidance assists consultees and other interested parties to understand and assess the proposal and is intended to provide clarity for applicants and agents.

The Local Validation List and relevant guidance notes are reviewed biannually and the last review was in 2021. We have carried out an initial review of the list and guidance notes for 2023 and propose to make minor revisions to update references to legislation and Local Plan policies that have changed or been updated. We are consulting applicants and their agents, statutory consultees, and parish councils on the proposed draft revised guidance document which provides the full validation requirements and guidance and the Validation Checklist will be updated following the consultation period, taking into account the comments that have been received.

When can I comment?

The draft revised Local Validation List Guidance note is attached and the consultation period will run for 6 weeks from 2 February 2023 until 16 March 2023.

You may wish to view the existing Local Validation List June 2021 and accompanying Local Validation Guidance List, which are available on the County Council's website.

[Cambridgeshire County Council's Submitting a Planning Application Website page for existing Guidance on the Local Validation List and Validation Check List \(2021\)](#)

How can I comment?

Please send any comments that you have on the guidance notes to:

planningdc@cambridgeshire.gov.uk

Alternatively, you can write to:

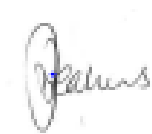
County Planning, Minerals and Waste, Box No ALC2613, New Shire Hall, Enterprise Campus, Emery Crescent, Alconbury Weald, PE28 4YE

Please ensure that your comments arrive by 15 March 2023.

What happens next?

All comments received by 15 March 2023 will be taken into consideration, summarised and reported together with the proposed finalised Local Validation Checklist and Guidance notes to the Council's Planning Committee.

Yours faithfully,



Deborah Jeakins
Business Manager County Planning Minerals and Waste